

2018/19 Additional Proposed Savings

Title	DIR	18/19 Savings Identified (£'000)	2018/19 £000 Green Delivered	2018/19 £000 Green On Target	2018/19 £000 Amber
All non contracted spend (tail end) is to be reviewed to assess the statutory requirement and processes for committing items. As a result a restriction on spend and buyers will be rolled out that will include a significant reduction in methods of payment such as Procurement Cards and imprest accounts, as well as reviews of expenses and items such as external hire, subscriptions, etc.	All	500			500
As well as reviews in services, a further challenge of structures and vacant posts will be carried out centrally to seek greater control of vacancy management	All	500			500
A review of all agency annual placements / contracts will challenge the spend, as well as looking at options such as requiring agency staff to take leave at points in the year. There will also be a review of the staff annual leave purchase scheme	All	500			500
Payment Terms - A review of contract terms and payment schedules will be carried out to direct which payments need to be applied in order to identify the potential to make savings through securing potential discounts for early payment. This will seek to protect small local suppliers.	All	400			400
The Care Act allows a self-funder to request the council to source a package of domiciliary care on their behalf, it also allows the Council to charge them for this service <u>and it is now proposed to introduce this charge.</u>	DAS	10		10	
Cost Control Activities - Management are taking actions to reduce and manage agency/vacancies, removing delegated decision making and holding weekly performance management panels to review spend commitments to reduce the forecast overspend	DAS	465		465	
Further staff are required to implement the new social care system replacement than was forecast, it is proposed these costs will be funded from capital for the next 18 months of the project	DAS	250		250	
Reduced Commissioning Unit, already secured from 1st July 2018, due to deletion of vacancies.	DAS	106	106		
Further review of staffing structures related to integrated teams, and a review of the joint agreements with health to secure savings. The review has commenced and a conservative estimate of recovery is included.	DAS	60			60
Undertake a review of provision and seek to secure savings from underutilisation and under occupancy	DAS	87			87
The current savings plan includes a review of the scope of Care Packages. This project suggests that further savings can be achieved above the original target by increasing the scope of review to include all adult services. This will help either reduce costs or manage down projected potential increases	DAS	200		200	
Libraries and Learning vacancy management will be extended and non staff expenditure not committed will be reviewed.	CFC	160	160		
Children's social care placements will be subject to panel review of the need and provision to ensure that demand and budget forecasts are being challenged and managed to seek to avoid £300k of cost included in the current forecast	CFC	300			300

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Targeted Family Support – contract variation bringing staff back in house – this is likely to be a one off saving.	CFC	100	100		
Positive Activities Recommissioning - an agreement that Public Health will recommission Positive Activities as part of the broader 0-19 offer. As part of that offer Public Health will fund in 2018/19	CFC	400	400		
There will be a moratorium on spend from the Training Budget until the end of the year and an assessment of the needs going forward.	CFC	50	50		
It is proposed that transformation activity across the directorate will be funded from capital, in line with the Government's Flexible use of capital receipts rules.	CFC	500	250		250
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Lead Commissioner (Education and Skills Post) will be held vacant for the remainder of the financial year	CFC	60	60		
The planned recruitment to the graduate and apprentice programmes have been scaled back significantly (proceed with only 1 out of 6 graduates and 3 out of 10 apprentices) for the remainder of the financial year and will be reassessed for 2019/20.	C&C	200	200		
Partial mitigation of delay in the DXC Insource programme	C&C	125			125
Human Resources & Organisational Development vacancies will be held for the remainder of the financial year and reviewed for 2019/20	C&C	175	175		
Maintain vacant posts within Research Team for the remainder of the financial year	C&C	23	23		
Maintain vacant posts within Communications for the remainder of the financial year	C&C	23	23		
Vacancy Management within the Commercial Teams for the remainder of the financial year	C&C	120	120		
Proposed changes to some areas of the Service Specification within the Highways Maintenance Service Contract (HMSC) without compromising core safety or safety critical defects to the highway network	E&I	500			500
Council has already approved £5 million of capitalisation, following a review of works and the programme slippage a further capitalisation of £1 million of highways and structures works is felt possible.	E&I	1,000	772	228	
A review of staff time and projects has identified a further potential for capitalisation of staff costs	E&I	500			500
A review of staff time and projects has identified a further potential for funding staff costs from grants	E&I	200			200

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Revised savings expected in year due to service efficiencies and reduced cost / volume fluctuations relating to concessionary travel	E&I	100	100		
Additional income from Driver Training has been identified as deliverable.	E&I	150	150		
The Finance Service will hold all vacancies for the remainder of the financial year and a review of structures carried out to assess long term need.	Finance	100			100
A review of the Insurance provisions and amounts carried in earmarked reserves for insurance risk has identified that due to time lapsed a one off release from reserves can be made of £0.5 million	Finance	500	500		
Internal Audit is to be brought back in-house, as a result the contracted to actual costs is expected to yield a small saving in 2018/19	Finance	25	25		
Total		9,019	3,214	1,153	4,652