

OVERVIEW AND SCRUTINY PERFORMANCE BOARD 28 JUNE 2018

MEMBER UPDATE AND CABINET FORWARD PLAN

Summary

1. The Overview and Scrutiny Performance Board (OSPB) is asked to:
 - (a) Receive an update on emerging issues and developments within the particular remit of each Member of the OSPB, including an update on each Overview and Scrutiny Panel and Task Group;
 - (b) Consider plans to refresh the scrutiny work programme;
 - (c) Consider the Council's latest Forward Plan in order to identify:
 - any items it would wish to consider further at a future meeting; and
 - any items it would wish to refer to the relevant Overview and Scrutiny Panel for further consideration.

Member Updates

2. In order to ensure that Members of the OSPB are fully informed about issues relating to scrutiny in Worcestershire, communication between Members is essential. To assist in this, it has been agreed that an item will be placed periodically on the OSPB agenda to enable each member to feed back on emerging issues and developments within their remit. This will also provide an opportunity to highlight possible future agenda items. Regard for the Council's statutory requirements in relation to access to information will be critical.

3. Board Members' areas of responsibility are as follows:

- Adult Care and Well-Being Overview and Scrutiny Panel – Juliet Brunner
- Children and Families Overview and Scrutiny Panel – Fran Oborski
- Economy and Environment Overview and Scrutiny Panel – Alistair Adams
- Corporate and Communities Overview and Scrutiny Panel – Kit Taylor
- Health Overview and Scrutiny Committee (HOSC) – Paul Tuthill
- Crime and Disorder – Paul Middlebrough
- Quality Assurance – Liz Eyre

4. As part of their role, it was agreed by the Strategic Leadership Team (SLT) that scrutiny lead members should receive regular briefings from the Directorates they are shadowing. These briefings, alongside the Forward Plan (see below), can be used to help identify any emerging issues that may be appropriate for future scrutiny. Recognising that work across the County Council is of interest and value to all OSPB members, the notes from these briefings (where produced) are available to all members electronically.

5. Members may also be leading scrutiny task groups. It will be important for Members of OSPB to be aware of how each scrutiny is developing so that they can fully consider the final report.

6. Overview and Scrutiny Panel Chairmen are asked to feedback on:

- progress on the work of their Panels and any scrutiny task groups they are leading;
- key issues from the Directorate that may be appropriate for future scrutiny;
- performance information they have queries or concerns about;
- items in the Forward Plan which they consider may be possible issues to scrutinise; and
- any other issue which they feel is relevant/of interest to the OSPB.

Refresh of the Scrutiny Work Programme

7. The current 2017/18 Scrutiny Work Programme was agreed at Council in September 2017. It would now seem timely for the work programme to be refreshed for the coming year and this will be added to the agenda for the OSPB's September meeting.

8. In preparation for the discussion on 26 September, Panel Chairmen are asked to consult with their Panels on any amendments they would like to make to their work programme.

Cabinet Forward Plan

9. The Board will wish to take into account any issues arising from the Council's Forward Plan which is attached at Appendix 1.

10. The latest version of the Plan (available at the time of Agenda despatch) is routinely considered at each meeting of OSPB.

11. The Board is asked to consider the Council's latest Forward Plan in order to identify:

- Any items that it would wish to consider further at a future meeting;
- Any items that it would wish to refer to the relevant overview and scrutiny panel for further consideration.

12. The OSPB agreed to use a set of criteria (listed below) to help determine its scrutiny programme. A topic does not need to meet all of these criteria in order to be scrutinised, but they are intended as a guide for prioritisation.

- Is the issue a priority area for the Council?
- Is it a key issue for local people?
- Will it be practicable to implement the outcomes of the scrutiny?
- Are improvements for local people likely?
- Does it examine a poor performing service?
- Will it result in improvements to the way the Council operates?
- Is it related to new Government guidance or legislation?

Supporting Information

Appendix 1: Forward Plan (as at 20 June 2018)

Contact Point for the Report

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Background Papers

In the opinion of the proper officer (in this case the Head of Legal and Democratic Services) there are no background papers relating to the subject matter of this report:

[All agendas and minutes are available on the Council's website here.](#)

Appendix 1

FORWARD PLAN

FORMAL NOTICE OF KEY DECISIONS TO BE TAKEN BY, AND PRIVATE MEETINGS OF, CABINET (OR OTHER EXECUTIVE DECISION-MAKING BODY OR PERSON)

Forward Plan	Expected Date of Decision	Page No.
A38 Bromsgrove Key Decision	12 July 2018	
Alternative Delivery Model – Company Name etc	12 July 2018	
Balanced Scorecard and Corporate Risk Update – Quarter 4 2017/18 Performance Report	12 July 2018	
Future Provision of Overnight Unit-based Short Breaks for Children with Disabilities Key Decision	12 July 2018	
Minerals and Waste Local Development Scheme (2018) Key Decision	12 July 2018	
Streetworks Permit Scheme Progress	12 July 2018	
Worcestershire Local Area Action Plan in response to the SEND Joint Area Inspection	12 July 2018	
Midlands Connect: Sub-National Transport Body Key Decision	27 September 2018	
Peer Review Outcomes and Forward Look at Adult Services	27 September 2018	
Libraries Re-modelling Potentially Key Decision	18 October 2018	
Adoption of the Rights of Way Improvement Plan	15 November 2018	
'Called In' Decisions or Scrutiny Reports Potentially Key Decision	Within the plan period	
Notices of Motion Potentially Key Decision	Within the plan period	
Withdrawn Items	-	

All entries will be for decision by Cabinet unless otherwise indicated